

**Sandusky County Park District
Board of Park Commissioners Meeting
January 15th, 2025 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on January 15th, 2025 at 9:30AM.

Roll Call

Commissioner Moore called the meeting to order at 9:40 am. Christina conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences

Judge Brad Smith to swear in George Moore for an additional term as Park Commissioner.

(1) Board Reorganization/Election of Chair and Vice-Chairs: In keeping with the established policy for appointment of Chair and Vice-Chairs the following officers are proposed for 2025:

Chairman	Jim Fails
1 st Vice Chair	Brad Lawrence
2 nd Vice Chair	George Moore

A motion, second and a vote will be needed to elect a slate of officers. A Motion to approve the proposed slate of officers was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-yes and 0-no.

(2) Motion to accept minutes of the December 18th, 2024 Regular Meeting was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Finances

(3) A motion to approve the financial reports was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

Departmental Reports

Copies of Operation and Program Reports included in the Proceedings of the Board of Park Commissioners Journal.

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New Business

(4) Resolution 2025-01: Meeting Refreshments: This resolution authorizes the expenditures of Public Funds for coffee, meals, refreshments, and other amenities for meeting with Public Officers and Employees. A motion to approve Resolution 2025-01 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(5) Resolution 2025-02: Travel Policy: This is a resolution presented annually that establishes the travel policy for the current year. It closely mirrors the County Commissioners Travel Policy for 2025. A motion to approve Resolution 2025-02 was made by Mr. Lawrence, seconded by Mr. Moore and passed unanimously with a vote of 3-Yes, 0-No.

(6) Resolution 2025-03: Authorizing Expenditures Permissible to Board Members and Employees to Join an Association Related to the Park District Affairs: This annual resolution authorizes the expenditure of Park District funds for Board Members and employees to join organizations, such as OPRA, National Association of Interpreters (NAI), the Wildlife Rehabilitators Association, Rotary, Exchange, Lions, etc. when such membership is deemed to be beneficial to Park District affairs. A motion to approve Resolution 2025-03 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(7) Resolution 2025-04: Cell Phone Stipend: This resolution would replace Resolution 2024-05 passed last January. This resolution doesn't change any of the reimbursement but lays out the deadline to provide evidence of cell phone bills in more detail. A motion to approve Resolution 2025-04 was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

(8) Authorizing Fremont Rotary to Hold Social & Fundraising Events at Rotary Lodge: The Fremont Rotary Club has requested to hold events at River Cliff Lodge again this year, including BYOB social events but also Rotary Lodge fundraising events for the renovations that would have an open bar. The Fremont Rotary Club possesses an insurance policy which covers the liability for such an occasion. A motion to approve Rotary Club Social and Fund-Raising events at River Cliff Lodge in 2025 with BYOB Alcohol was made by Mr. Moore, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

Maintain Our Parks Levy Committee: Barry Luse, long-time Treasurer for the Maintain Our Parks Levy Committee retired and Rick Holland, CPA, agreed to be the next treasurer for the Committee back in August. To help assist, Christina Warden has agreed to volunteer as Deputy Treasurer of the Committee.

Board Initiated Business:

None

(9) Adjournment: Next regular meeting is scheduled will need to be Wednesday, February 19th, 2025 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:29 am.

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Board of Park Commissioners

Absent
George B. Moore

Bradford Lawrence
Bradford J. Lawrence

James B. Fails
James B. Fails

AB
Andrew Brown, Director/Secretary

2/27/2025
Date