

**Sandusky County Park District
Board of Park Commissioners Meeting
November 20th, 2024 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on November 20th, 2024 at 9:30AM.

Roll Call

Commissioner Moore called the meeting to order at 9:33 am. Mrs. Warden conducted the roll call showing Commissioners Fails and Moore were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance. Commissioner Lawrence had an excused absence.

Recognition of Visitors/Public Participation/Correspondences:

Visitors – None

SCRAP Thank You Card

Gibsonburg Walk to School Program Thank You Card

(1) Motion to enter Executive Session for Personnel was proposed by Mr. Moore, seconded by Mr. Fails and a roll call vote resulted as follows: Fails: Yes, Moore: Yes. Board entered executive session at 9:36am.

(2) Motion to re-enter Regular Session was proposed by Mr. Fails, seconded by Mr. Moore and a roll call vote resulted as follows: Fails: Yes, Moore: Yes. Board re-entered regular session at 9:54am.

(3) Motion to accept minutes of the October 16th, 2024 Regular Meeting was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 2-yes and 0-no.

Finances

(4) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 2-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

November 1st Fund Balances 2008-2024: This chart has been provided to the board during November board meetings for the past few years.

Departmental Reports

Copies of Operation and Program Reports included in the Proceedings of the Board of Park Commissioners Journal.

New Business

(5) Resolution 2024-40: Uniform Care and Cleaning Reimbursement: This is an annual resolution which authorizes payment to employees for the care and upkeep of District owned and issued uniforms and equipment. A motion to approve Resolution 2024-40 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 2-Yes, 0-No.

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(6) Resolution 2024-41: Recognizing Administrative Supervisor-Human Resources Coordinator Christina Warden for 10 Years of Service: For the past 10 years, Christina Warden has been a dedicated employee of the Park District. In accordance with Policy 0040, Mrs. Warden is hereby recognized for her service and shall be presented with a copy of this resolution and a \$75 bonus. A motion to approve Resolution 2024-41 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 2-Yes, 0-No.

(7) Resolution 2024-42: Authorizing CBF Farmland Lease Contract Extension for 2025: This resolution authorizes the Director to execute an additional one-year farmland lease with Andrew J. Smith as outlined in the attached MoU. The amount of rent due in 2024 & 2025 will be reduced by \$282 (which is the amount bid per acre) for allowing temporary access for the bridge project at Creek Bend Farm and taking that acre out of production which was also outlined in the MoU. A motion to approve Resolution 2024-42 was made by Mr. Fails, seconded by Mr. Moore and passed unanimously with a vote of 2-Yes, 0-No.

(8) Nominating Board Member Jim Fails to GLCAP Board (1/1/2025-12/31/2026): Great Lakes Community Action Partnership (GLCAP) has requested that Jim Fails be appointed to their board once again, through 2026. Mr. Fails has been a board member for GLCAP for several years and represents the Park District well. A motion to approve Resolution 2024-39 was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 2-Yes, 0-No.

(9) Exemption for Travel Policy: The Ohio Parks and Recreation Association Conference is in Sandusky again this year. Director Brown would like to request an exemption for himself and Administrative Supervisor-Human Resources Coordinator Warden of the Travel Policy to allow for overnight stay during the duration of the conference. There are many networking opportunities in the evenings that are well attended and beneficial. This has been done in the past few years to allow for staff to attend and stay overnight. A motion to approve Exemption for Travel Policy was made by Mr. Moore, seconded by Mr. Fails and passed unanimously with a vote of 2-Yes, 0-No.

Board Initiated Business:

Wolf Creek Update
Nexus Update
Noon Whistle Grant
WS Area cleared out beside shop for EMS construction

(10) Adjournment: Next regular meeting is scheduled for Wednesday, December 18th, 2024 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Moore.

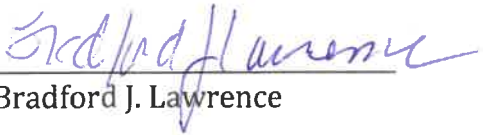
With no further business, the Board adjourned at 10:22 am.

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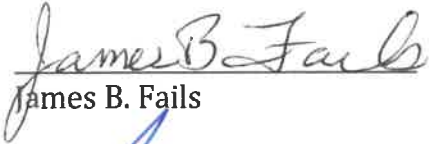
Board of Park Commissioners



George B. Moore



Bradford J. Lawrence



James B. Fails



Andrew Brown, Director/Secretary

12/18/24
Date