

**Sandusky County Park District
Board of Park Commissioners Meeting
June 17th, 2024 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
Page 1 of 3**

The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on June 17th, 2024 at 9:30AM.

Roll Call

Commissioner Lawrence called the meeting to order at 9:32 am. Christina conducted the roll call showing Commissioners Lawrence and Fails were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance. Commissioner Moore had an approved absence.

Recognition of Visitors/Public Participation/Correspondences:

None

(1) Motion to accept minutes of the May 15th, 2024 Regular Meeting was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

(3) Resolution 2024-23: 2025 Preliminary Budget: Attached is the 2025 Preliminary Appropriations Budget. The 2025 Temporary Budget will be presented for adoption in December. A motion to approve Resolution 2024-23 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

Departmental Reports

Copies of Operations Report and Program Report are included in the Proceedings of the Board of Park Commissioners Journal.

Law Enforcement Report: Christina Warden and Director Brown met with Sheriff Hilton and Major Kostapolous to discuss how things went last year and what our needs are for patrol going forward. It was a very positive meeting that was helpful for all parties.

Unfinished Business

NCIT Turnpike Update: Attached is the settlement paperwork for the sale of property, formerly the bike trail under the Ohio Turnpike, and a copy of the check for \$12,540.00. Attorney Beck has done a lot of work for this project and will likely be sending an invoice that will exhaust much of this, however, our

**Sandusky County Park District
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Page 2 of 3**

goal all along was to have a replacement connector trail built at their cost. The unresolved issue is that there is a couple of landowners who are suing the Turnpike and claiming an unlawful taking. A pretrial for discovery is set for some time next month.

Rotary Lodge Renovation Update: Director Brown reached out to ODNR, the administrator of the Capital Budget grant received by the Park District, and requested an extension of the deadline to complete the project (originally June 30th 2024). A one-year extension was granted by ODNR (enclosed). Additionally, work is slated to begin shortly on the Lodge renovations by Telamon Construction. An open house for potential sub-contractors was held in early June, hosted by Telamon, who was happy with the turn-out.

Lastly, our Rotary Lodge project made it into the initial project list slated for Funding in the Federal Budget in FY25 for the full \$895,000 requested. Hopefully it makes it into the final bill after going through the House and Senate and signed into Law but we won't know until likely the end of the year.

New Business

(4) Resolution 2024-24: Appointment of Additional Seasonal Employees for 2024: The letters to the County Auditor are attached for your reference. A motion to approve Resolution 2024-24 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(5) Fremont Rotary Blues, Brews and Brats 2024 Sponsorship Request: The Fremont Rotary Club has asked us to sponsor their event. As a partner in renovating Fremont Rotary Lodge, it makes sense for us to sponsor and support this event again this year. A motion to approve sponsorship was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(6) Resolution 2024-25: OSS Solid Waste District Grant Application: The Park District would like to apply to the Solid Waste District's grant program. This resolution is a requirement to apply for the grant funding. A motion to approve Resolution 2024-25 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(7) Resolution 2024-26: Adoption of Amended Codified Rules and Regulations: Park District staff have identified rules that need amendments for one reason or another. Once approved, we will work with American Legal Publishing (formerly Walter H. Drane) to codify and post the rules on our website. A motion to approve Resolution 2024-26 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(8) Resolution 2024-27: Authorizing Director to Accept Bid from AF Breyer for Barn Roof Painting: Park District Operations Supervisor Jeff Miller has been discussing with SCRAP officials the need to paint the Barn roof at White Star Park. This has not been done for several years and painting it now will prevent rust and leaks. Mr. Miller has obtained 3 quotes to complete the work and is recommending AF Breyer as the lowest and best. A motion to approve Resolution 2024-27 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

**Sandusky County Park District
Board of Park Commissioners Meeting
June 17th, 2024 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
Page 3 of 3**

(9) Resolution 2024-28: Authorizing M&B Asphalt Co, Inc. to Execute a Purchase Order for Sealing a portion of the North Coast Inland Trail: Operations Supervisor Jeff Miller has been working on evaluating the pavement on the bike trail and has identified that from county road 292 for about 3.5 miles to the west to be the most in need for improvement. M&B Asphalt Co, Inc. is an approved vendor on the ODOT State Purchasing Contract 101G-25 schedule and therefore we can coat and seal the trail through a purchase order. Jeff is recommending that we authorize a PO for M&B Asphalt in the amount of \$50,000.00 to seal the section of trail. A motion to approve Resolution 2024-28 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

(10) Resignation of Katherine Taylor as Part Time Beach Guard Manager/Park Assistant: Ms. Taylor has decided to resign from her position and we wish her well. Her last day was June 7th, 2024. We wish Ms. Taylor the best of luck in her future endeavors. A motion to accept the resignation was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 2-Yes, 0-No.

Board Initiated Business:

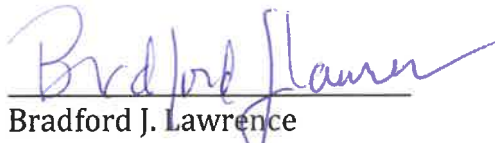
None


(11) Adjournment: Next regular meeting is scheduled for Wednesday, July 17th, 2024 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:15 am.

Board of Park Commissioners


George B. Moore


Bradford J. Lawrence


James B. Fails


Andrew Brown, Director/Secretary


Date