

**Sandusky County Park District
Board of Park Commissioners Meeting
July 17th, 2024 Regular Meeting
9:30am at Fremont Rotary Lodge, Don W. Miller Memorial Park
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The Board of Park Commissioners met at Fremont Rotary Lodge, Don W. Miller Memorial Park on July 17th, 2024 at 9:30AM.

Roll Call

Commissioner Moore called the meeting to order at 9:30 am. Mrs. Warden conducted the roll call showing Commissioners Fails and Moore, and Lawrence were present, Director Andrew Brown and Administrative Supervisor-HR Coordinator Christina Warden was in attendance.

Recognition of Visitors/Public Participation/Correspondences:

Visitors – None
Google Business
Facebook

(1) Motion to accept minutes of the June 17th, 2024 Regular Meeting was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Finances

(2) A motion to approve the financial reports was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-yes and 0-no.

Expenditures were approved as presented.

Credit Card Report: Credit card report was available at the meeting.

(3) Resolution 2024-29: 2024 Supplemental Appropriation to 2024 Permanent Budget 73010 Creek Bend Farm Fund: This resolution would appropriate the funds in the 2024 budget in said sub-fund so that we can pay our portion of the bridge project as well as some other projects at Creek Bend Farm. A motion to approve Resolution 2024-29 was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

Departmental Reports

Copies of Operations Report are included in the Proceedings of the Board of Park Commissioners Journal. Program Report Missing.

Unfinished Business

(4) Creek Bend Farm Bridge Project Update and Contract Amendment: The bridge project is nearly complete. However, due to some unforeseen circumstances, there was a need to pull dirt from a borrow pit on site which required additional work not included in the original contract (an additional \$29,932.53 over the original contract amount.) Additionally, Deb Nofzinger, Programs Supervisor, has identified the need to extend the gravel path and create a loop on County Road 92 side for the wagon rides. This additional work to be done will cost

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\$17,000 (quote is attached) and will be added to the original contract (\$538,282.00) via a change order along with the overage mentioned above.

Therefore, Director Brown is requesting the authorization to approve a change order that would increase the total contract amount to \$585,214.53. A motion to authorize Director to execute the change order was made by Mr. Lawrence, seconded by Mr. Fails and passed unanimously with a vote of 3-Yes, 0-No.

(5) Rotary Lodge Renovation Update: Resolution 2024-30: Authorizing the Director the Enter into an Amendment to the Contract with Telamon Construction for a Guaranteed Maximum Price (GMP) for the Renovations of the Fremont Rotary Lodge: The attached resolution would authorize Director Brown to enter into an Amendment to the Contact with Telamon for Phase 1 and 2 of the Fremont Rotary Lodge GMP's 1 (\$654,325.00) & 2 (\$405,051.00). The total for both GMP's would be \$1,059,376. This would include renovating the restrooms, bar & warming kitchen area, as well as the rest of the lodge interior. See attached. A motion to approve Resolution 2024-30 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

New Business

(6) Resolution 2024-31: Appointment of Additional Seasonal Employees for 2024: The letters to the County Auditor are attached for your reference. A motion to approve Resolution 2024-31 was made by Mr. Fails, seconded by Mr. Lawrence and passed unanimously with a vote of 3-Yes, 0-No.

Board Initiated Business:

None

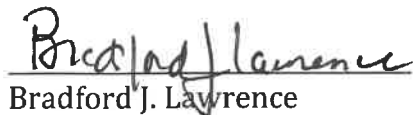
(7) Adjournment: Next regular meeting is scheduled for Wednesday, August 21st, 2024 at 9:30 a.m.; Fremont Rotary Lodge, Don W. Miller Memorial Park. A motion to adjourn was made by Mr. Fails.

With no further business, the Board adjourned at 10:08 am.

Board of Park Commissioners



George B. Moore



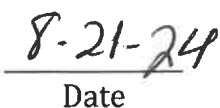
Bradford J. Lawrence



James B. Fails



Andrew Brown, Director/Secretary



Date